

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – MAY 23, 2024**

**CALL TO ORDER.** Mayor Brian Keim called the regular meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Patrick Fahey	Alderman Joe Steiger
Alderman Joe Prince	Alderman Mike Raney
Alderwoman Amie Dobbs	

Absent: Alderman Jeff Eydmann

**APPROVAL OF AGENDA.** A motion by Alderman Donovan, second by Alderman Steiger to approve the amended agenda as presented. Motion carried 7-0-1 with Alderman Eydmann absent.

**ELECTION OF PRESIDENT OF THE BOARD OF ALDERMEN.** At this time Mayor Keim opened nominations for President of the Board. The nominations were as follows: Alderman Steiger nominated Alderman Raney, Alderman Raney nominated Alderman Donovan and Alderwoman Dobbs nominated Alderman Steiger. Therefore with no further nominations a roll call vote by Mayor Keim showed two votes for both Alderman Raney and Alderman Donovan and three votes for Alderman Steiger. Mayor Keim declared Alderman Steiger as the President of the Board of Alderman.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Jasen Crump – Police Chief (See Attached Report)

Steve Wilson – Alliance Water (See Attached Report)

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – May 9, 2024
- Minutes – Board of Alderman – Work Session – May 9, 2024
- Treasurer’s Report – April 2024
- **STREET CLOSURE REQUEST** - Foundation for Restoration is requesting street closures for the French Heritage Festival June 8, 2024.
- **RESOLUTION 2024-28. A RESOLUTION APPOINTING THOMAS HOOPER TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.**

A motion by Alderman Bennett, second by Alderman Donovan to approve the consent agenda. Motion carried 7-0-1 with Alderman Eydmann absent.

Alderman Steiger asked the procedure on what items are placed under the consent agenda. He would like to have the appointing resolutions done individually so that the individuals that are volunteering can get some recognition for serving on these committees and boards. After some discussion it was decided to list these appointments under new business on future agendas.

**OLD BUSINESS.**

**BILL NO. 4620. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR DAN CARVER THAT WILL ALLOW THE OPERATION OF A FINANCIAL SERVICES OFFICE AT 658 ROZIER STREET. 2<sup>nd</sup> READING.** A motion by Alderman Steiger, second by Alderman Prince, Bill No. 4620 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Steiger, Alderman Eric Bennett, Alderman Joe Prince and Alderman Mike Raney. Nays: None. Absent: Alderman Jeff Eydmann. Motion carried 7-0-1. Thereupon Bill No. 4620 was declared Ordinance No. 4541 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4621. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR CONSTRUCTION COST SHARING WITH STE. GENEVIEVE R-II SCHOOL DISTRICT FOR WATER MAIN IMPROVEMENTS ON MAPLE DRIVE FROM 9<sup>TH</sup> STREET TO VIRGINIA STREET. 2<sup>nd</sup> READING.** A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4621 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Steiger, Alderman Eric Bennett, Alderman Joe Prince and Alderman Mike Raney. Nays: None. Absent: Alderman Jeff Eydmann. Motion carried 7-0-1. Thereupon Bill No. 4621 was declared Ordinance No. 4542 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**Approval of the annual liquor license renewals.** A motion by Alderman Steiger, second by Alderman Prince to approve the annual liquor license renewals as attached as exhibit "A". Motion carried 7-0-1 with Alderman Eydmann absent.

**OTHER BUSINESS.** Alderman Steiger inquired about how soon the City will be getting informational facts out to the public about the Bond Issue. Happy said he is currently working on something and will have it to them soon.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting. 6:43 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

## 2024 LIQUOR LICENSE RENEWALS

**El San Felipe Mexican Grill**  
21454 Hwy 32

**The Anvil Saloon**  
46 S. Third Street

**Old Brick Restaurant**  
90 S. Third Street

**Café Genevieve**  
950 Ste. Gen. Drive

**The Orris/Sirros**  
265 Merchant Street

**PJ's at the Mall**  
100 Front Street

**The Point**  
797 Ste. Gen. Drive

**El Potosino**  
634 Ste. Gen. Drive

**Dannie's Sports Tavern**  
299 Merchant Street

**American Custard Company**  
1055 Progress Parkway

**Country Mart**  
180 & 130 Plaza Drive

**Oliver's**  
109 N. Main Street

**Oberle Meats**  
21529 State Hwy 32

**Casey's General Store**  
21998 State Hwy 32

**Rhodes 101 Stops**  
598 Ste. Gen. Drive

**C-Barn**  
599 Ste. Gen. Drive

**Week's Diner**  
675 Ste. Gen. Drive

**Save-A-Lot**  
11306 Save-A-Lot Drive

**Ste. Genevieve Parish**  
20 Fourth Street

**Audubon's Grill & Bar**  
9 N. Main Street

**Dollar General**  
21840 State Hwy 32

**Harold's Famous Bee Company**  
234 Market Street

**Pat's Pastries**  
123 Merchant Street Suite A

## CITY ADMINISTRATOR REPORT

May 23, 2024 UPDATE

1. A construction agreement will be coming for Kluesner Contracting on the trail at Pere Marquette Park. Kluesner had not signed up for Sam.gov and had to go through the initial setup process. That has been completed and we will have the agreement to approve in June.
2. City offices will be closed Monday, May 27, 2024 for the Memorial Day holiday.
3. Part of the ARPA funds have been allocated for a new city government website and I'm holding off on starting the process. Our marketing plan recommends a new branding/logo concept and I would like to incorporate the new logo, colors, etc. into our city website to complement the tourism branding that will be created. We will also have to look during budgeting at the ARPA totals and have allocations made by the end of the year for projects to be done by the end of 2026.
4. We bought a dump truck last Tuesday from Purple Wave for \$43,500. The truck has been paid for and picked up and it will need about \$10,000 of improvements to make it road ready for Missouri. There are more dump trucks up for bid on Tuesday out of Arnold, MO.
5. The budget calendar will be handed out Thursday outlining milestones and dates for the FY2025 budget process. There will also be the annual questionnaire included for the board to fill out and return so we can incorporate what we can into the fiscal year budget.
6. If anyone wants to go to the Elected Officials Training Conference I do have some contingency funds left that we could pay for the conference. Otherwise, we didn't budget any funds for the board for this or the MML Conference in September.
7. David Bova and I have been participating in the Comprehensive Economic Development Strategy for the SEMO Regional Planning Commission and they have developed a matrix with proposed goals and how to achieve those goals. I have placed the matrix at your seats and if you have anything you would like to add to the suggested partners and/or potential resources section let me know or you can contact SEMO RPC directly. This is a required 5 year plan mandated by the U.S. Economic Development Administration.
8. The St. Mary's Road sidewalk project was delayed by the State Historical Preservation Office as they reviewed the impact it would have on the Bequette-Ribault house. Cochran has submitted a new drawing reducing the sidewalk width to 6 feet from 8 feet and changing grading so we don't have to add a guardrail at a stormwater pipe inlet, at the recommendation of SHPO.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: May 2024

### Calls for Service:

- 310 calls for service <sup>April</sup> March 2024
- 42 O/I report's written
- 20 summons' issued.
- 40 warnings were issued.
- 11 Arrest made.

### K9 Ozzy Reports

The K9 stats for March 2024 are as follows:

- 8 narcotics detection deployments
- 0 patrol deployments
- 0 alarm deployments
- 0 Compliant surrender because of an arrest attempt
- 0 non-complaint surrender (Apprehension)
- 1 arrest
  
- 1 Methamphetamine finds.
- 0 Heroin finds.
- 0 Fentanyl finds.
- 0 Cocaine found.
- 0 Mushrooms found.
- 0 items of paraphernalia
- 1 handgun
- 0 evidence
- 7.5 hours of training

### Staffing:

- We are currently at full staff.

### Training:

- No pending trainings for this month

### Meetings:

**Facility:**

- No needed repairs or updates to the facility

**Equipment/Maintenance:**

- Things are moving forward with the new cameras. Body Cameras are in full service and the vehicle cameras will be installed June 11 and 12

**Police Radio:**

- The first 6 Digital Radios from the grant have been installed. We are waiting for the last 6 to arrive.

**Grants:**

- Sgt. McClure is currently working on 3 grants. All 3 grants are 0 match. Below are the grants and items requested.
  - All new radar units for patrol vehicles
  - Drone
  - PPE for the officers (vests, raincoats, gloves, etc.)

**Miscellaneous:**

- The new K9 vehicle is in full service, and the old one is ready to be listed on purple wave.

**OUR  
MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

**OPERATIONS REPORT – Ste. Genevieve**

**May 2024**

**Water Treatment Plant**

- Due to the extended wait time and continuous slow leak of CO2. Our Carbon Dioxide supplier credited us 1 load to replace the lost material while we were waiting for the needed repairs.
- Staff has begun the creek clean up behind the water plant. This area borders a few neighbors and may aid in increasing flow in the creek.
- The outside eyewash station for the chlorine room has been installed and is operable. This station meets the new requirements set by OSHA.
- With the use of the rented vac-truck, we were able to hydro excavate the delicate chlorine feed lines. This was needed to complete the repairs to the injection point.
- The water park is scheduled to begin filling on May 7<sup>th</sup>. We will adjust tower levels for the increased demand.
- All locations were inspected and cleaned.

**Wastewater Treatment**

- Flow meter has since failed and is not working. A new flow meter has been ordered. Still waiting on delivery.
- The UV System is up and running per the permit. We will continue disinfection until the end of October.
- All valve boxes were cleaned by means of the vac truck.
- A submersible pump located at the wastewater plant, which was recently rebuilt, had to be pulled and sent back. We are not yet sure of the cause of the failure.
- Routine maintenance and inspections were performed as scheduled.





**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.1	1.6	6.9	233.9
Peak Day	6.1	2.5	7.4	1990
Percent Removal	98.1%	99.0%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	(April 1 <sup>st</sup> - Sept 30 <sup>th</sup> ) <u>Ammonia as Nitrogen</u>	(Oct 1 <sup>st</sup> -March 31 <sup>st</sup> ) <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- -----Flow meter not working.  
 Daily Maximum loading- lbs.



**OPERATIONS REPORT – Ste. Genevieve**

<b>Alliance Year to Date Capped Expenses through APRIL 2024</b>			
	<b>Actual (4 month)</b>	<b>Budget (4 month)</b>	<b>Over/Under budget</b>
<b>Repair</b>	<b>\$27,477.00</b>	<b>\$27,264.00</b>	<b>\$213.00-</b>

**Collection/Distribution**

**Collections**

- We were able to obtain a vac-truck from Coe Equipment while we wait for the city owned unit to be built and delivered. Tentative delivery date is July 2024.
- Due to the staff performing camera work throughout different areas of the system. We were able to locate 3 buried manholes. This allows us to better maintain sewer mains.
- Numerous manholes were cleaned out with the use of the vac-truck. This removes debris that could potentially disrupt flow in the system.
- We assisted MoDot with a blocked culvert pipe on Center Drive.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

**Distribution**

- The staff was able to haul multiple loads of dirt to replenish the city stockpile. The use of a vac-truck increases the amount of available dirt we would need, compared to typical excavation methods.
- After a meeting with Utility Service Group, they have set the schedule for the Pointe Base tank rehab and the Hwy M tower.
- We have prepared questionnaires to be mailed out to all city residents to collect the needed data for the EPA concerning water service line materials in the system.
- Again, there were a few meter pits relocated out of basements. This allows the maintenance dept to gain access to the meter and shut off valves, for various reasons.
- The fire hydrant on the corner of 8<sup>th</sup> and Market St. is currently out of service until the needed parts are delivered. It is tagged and the fire dept. has been informed.
- DNR contacted us, to inform us that since our current census increased our population, we are now required to increase our number of monthly distribution samples.
- All remote buildings were cleaned and inspected.



## OPERATIONS REPORT – Ste. Genevieve

### Customer Service

- Staff performed 58 line locates.
- Staff performed 56 work orders.
- Disconnects for non-payment 22.
- Loads of Lime purchased 5.

### Public Works

#### Streets

- The staff was able to install the new sign on the police dept. building.
- The newer backhoe has been returned with all the needed repairs. We will begin a deep clean and service, prior to returning it to operation.
- We began installing the window coverings at the public works building.
- A meeting was held in Valle Springs concerning a drainage way and the erosion that is taking place at the outfall of the city stormwater pipe. When soil conditions are good enough for us to enter a yard with equipment, we will install large rock to help control erosion around the pipe.
- Mowing and weed eating is in full swing in all areas.
- Asphalt patching was completed in some areas.
- We continue to look for another quality dump truck.
- As there were numerous events in the month of April. We provided barricades, trash cans, bags, and other items as needed nearly every weekend.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

#### Park

- All parks and facilities are being checked 3 times a week.
- We have received numerous great comments about the sign board and water maker boards at Water Gauge Park.
- The bathroom at the large pavilion will be out of service until the collapsed sewer lateral is repaired.
- 1 new bench was purchased to serve as a display for others and to set the standards bench design selected by the Park Board.
- All restroom facilities, except 1, are open along with the public drinking fountains.

### Project Updates

- Still waiting for the new bathroom to be delivered.
- Met with Marzucco about a plan for the Main St Bathroom Charging Station Project. This will begin the week of May 20<sup>th</sup>.



## OPERATIONS REPORT – Ste. Genevieve

### Safety

- All members of the staff were briefed on working in inclement weather.

### Regulatory

- All reports were submitted on time.

### Training

- AWR hosted an Equipment Operator course.
- Some staff have begun training on the new GIS Equipment. Final training will be completed at the end of May.

### Concerns for the Month

- The search for a dump truck.

### Positive for the Month

- Participated in the Chamber of Commerce Leadership Presentations and City Hall Tour.